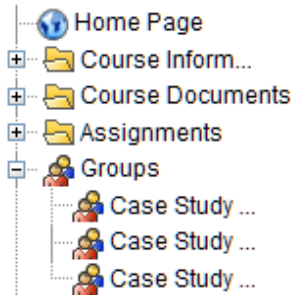


Using Groups in Blackboard



Groups are used within Blackboard to allow collaboration on some assignments and projects. Groups may either be created in advance by the instructor, or students may create their own self-enrollment groups.

JOIN or **CREATE** a group, use the **Groups** item on the left sidebar menu.

Below, the instructor has created a **Self-Enroll Group**. Click the **View Signup Sheet** button to join the self-enrollment group.

Case Study project

The Case Study project will be completed in small student groups. As a student in this course, you will have the opportunity to manually enroll yourself in a group. Groups are made up of 2 students each.

Each group will have access to the following features: group blog, collaboration tools, discussion board, email, file exchange, journals, and task feeds.

[View Sign-up Sheet to Join a Group](#)

SignUp Sheet Name : Case Study group sign-up sheet

SignUp Sheet Instructions : Please self-enroll yourself into a group. Groups can have two members.

Case Study project 2

The Case Study project will be completed in small student groups. As a student in this course, you will have the opportunity to manually enroll yourself in a group. Groups are made up of 2 students each.

Each group will have access to the following features: group blog, collaboration tools, discussion board, email, file exchange, journals, and task feeds.

Group Members : Rajit Paramita

Max Members Allowed : 2

[Sign Up](#)

Case Study project 1

[Add Personal Module](#)

Group Properties

Group Description

The Case Study project will be completed in small student groups. As a student in this course, you will have the opportunity to manually enroll yourself in a group. Groups are made up of 2 students each.

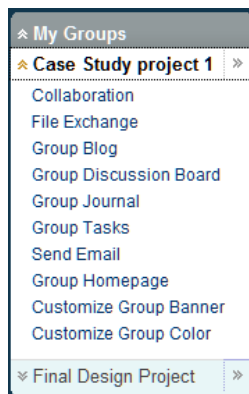
Each group will have access to the following features: group blog, collaboration tools, discussion board, email, file exchange, journals, and task feeds.

Group Members

- > Paul Chen
- > Roger McGowan

Group Assignments

- > [Final report](#)
- > [Initial Group Check-in](#)



Once you have joined a group, a new My Groups left sidebar menu will appear.

Check the **Group Homepage** for a description of the group plus any group-specific assignments.

Use the **Group Tasks** menu item to help co-ordinate and track the progress of group members.

Title	Priority	Due Date	Status
<input checked="" type="checkbox"/> Drafts for Final Report	!	Monday, August 10, 2009	Not Started

Displaying 1 to 1 of 1 items | [Show All](#) [Edit Paging...](#)

This task has been created to make sure the group members submit their drafts of the Final Report on time. When sharing documents, group members can use the **File Exchange** tool from the left menu. Alternatively, **Send Email** can be used to correspond directly with other group members.

For more information on using the **Group Blog**, **Group Discussion Board**, and **Group Journal**, refer to the Blog, Discussion Board, and Journal Guides.