

Student Instructions for Turnitin in Blackboard (Bb)

Follow these steps to submit an assignment into Turnitin in Bb

1. Click the **Assignments** button to open your course Assignments page.
2. Click the **View/Complete** link under the assignment name.
3. Click **submit**.
4. Under **submission title**, enter the title of your paper.
5. Click the **Browse** button to select the file you want to submit.
6. Click **upload**. On the following page, you will be asked to confirm the text of the submission. If the text is correct, click **yes, submit** to finalize the submission process.
7. To view the Turnitin Originality Report, click on the **View/Complete** link again. Your screen will show your assignment portfolio where you may click on the **coloured box** to view your Report. If you don't see the coloured box, refresh your screen until it appears. (The coloured box will appear in 1 to 24 hours or longer – reports take more time to generate when Turnitin is processing thousands of papers at once.) You may print your Report if required.
8. ***IMPORTANT: If you are working on a group project, the same individual should submit the paper each time a submission is made.***

For more information, contact Jean Payne at jpayne@georgianc.on.ca.